

Getting Started with your UCAS Application

Year 13 Induction, 26 June 2019

Ms Thompson

UCAS

UCAS Apply 2020: key facts

- Application is entirely online
- Maximum of five choices; you do not have to use all of them (but why wouldn't you?!)
- Some restrictions on your choices:
 - If you apply for (Veterinary) Medicine or Dentistry, you can only apply to four courses, leaving you a fifth choice as a back-up for another course
 - You can only apply to Oxford **or** Cambridge
- You enjoy 'invisibility,' meaning that universities cannot see which other universities / degree courses you have applied for
- UCAS charges a small fee, which you will need to pay online with a card:
 - one choice – £20
 - two to five choices – £25

Getting Registered with UCAS

In our session today, you will register with UCAS:

- Enter your personal details
- Make sure that your name and date of birth is as it appears on your passport / exam certificates
- Use a personal – but appropriate – email address
- Write down your username, password, security questions and answers and keep them somewhere safe

You will then log into your account:

- Verify your email address
- Link your application to KTS using the buzzword: **Templar20**

Data preferences / GDPR Opt In

- You can opt in for information on course vacancies, invitations to open days, student accommodation local to the university, student discounts, etc. Consider exactly what information you want to receive and how. You can update your preferences at any time.
- You will have to opt in if you wish to share the progress of your application with the Sixth Form team. This is enormously helpful to us (and we hope to you) as we'll be able to see what stage you've reached with your UCAS application and advise you accordingly. It is, however, entirely your decision.



I agree to allow details of my application and its progress to be shared with my school/college/centre.

Completing the UCAS application

The screenshot shows the UCAS 2019 application interface. At the top, there's a red header with '2019 apply' on the left and 'Welcome' on the right. Below the header is a navigation menu with items like 'Personal details', 'Choices', 'Education', etc., each with a checkbox. A 'Key' section below it defines the checkboxes: a checked box for 'Completed', an uncheckable box for 'In progress', an uncheckable box for 'Not started', and a question mark icon for 'Help'. The main content area starts with a 'Welcome Charlie,' message and displays a Personal ID: '137-305-6906'. It advises users to note this ID for future reference. A video player window titled 'Apply2018' provides guidance on the application process, listing steps such as Register, Log in, Personal details, Choices, Employment, Personal statement, Reference, View all details, Pay/send, and Help. A note at the bottom of the video player says '(Unable to view videos here? You can watch them at [www.ucas.com/connect/videos](#) instead)'. A warning message in a grey box prompts users to verify their email address, stating: 'Verify your email address. Your email address needs to be verified as valid before you send your application to us. Please click here to verify your email address.' At the bottom, there's a link to read application information and a footer with links to 'About us', 'Terms & conditions', and 'Privacy policy', along with a copyright notice: '© UCAS 2018'.

Sections for you to complete (not all today!)

- personal details
- additional information
- student finance
- up to five choices – random order
- education
- employment
- personal statement
- view all details
- pay and send

Don't make these common mistakes!

- ✗ Failure to check entry requirements or take admissions test
- ✗ Qualifications missing or entered incorrectly
- ✗ Inappropriate email address, or unverified, or unmonitored email address
- ✗ Failure to tick boxes, especially those which mark a section complete
- ✗ Disability, additional needs or have been in care missed off the form
- ✗ Locked out
- ✗ Acting outside of the 14 day Competition and Markets Authority (CMA) cool off

Submitting your UCAS application

- Get cracking over the Summer
- Bring a first draft of personal statement to share with your tutor during your one-to-one on your first day back (Wednesday 4 September)
- Keep consulting your tutor, teachers, friends and family about your application until you're happy with it
- Once your application is ready – and your tutor has written your reference – make an appointment to see Mrs Hopkins, Mr Raymen, or Ms Thompson to review and submit your application
- Don't leave it to the last minute!

UCAS Apply 2020: key deadlines

- 21 May UCAS Undergraduate Apply opens for 2020 entry
- 4 September First day for receipt of completed applications
- 15 October* (Veterinary) Medicine, Dentistry and / or Oxford and Cambridge deadline
- 15 January* Deadline for ‘equal consideration’ at all other universities
- 25 February UCAS Extra opens
- 30 June* Last date for applications before Clearing

* All 18:00 UK time

Further Resources and Help

- Key documents, including today's slides, a 'Guide to Getting Started with your UCAS form' and UCAS's Student FAQs are now on the student shared area: [Sixth Form / 19-06-26 Y12 Intro to UCAS](#)
- Your tutor will be able to advise you on your course choices and personal statement. Attend your Progress Day interview in September equipped with a draft of your personal statement and any questions. Keep in close contact with your tutor throughout the process
- Mrs Hopkins, Mr Raymen, and Ms Thompson can advise you on questions about your UCAS application form.
- You can also contact UCAS directly with your questions: call 0371 468 0468 between 08:30 and 18:00

Go to www.ucas.com/students

Undergraduate

Applying for university and college degree courses

2019 entry

Use Apply to complete your application.

Use Track to check the progress of your submitted application.

[Apply](#)

[Track](#)

2020 entry

You can register and start your 2020 entry application now.

Completed applications can be submitted to us from 4 September 2019.

[Apply](#)

Make sure
you're applying
for 2020 entry
(it includes
deferred entry
for 2021)

